



CR United Soccer Club is seeking a dynamic and collaborative individual to join our recreational soccer team!

Seasonal Contract Position: CR United Soccer Club Rec Coordinator

**2025 Spring/Summer Season Starting April 30<sup>th</sup> through July 2<sup>nd</sup>**

**2025 Fall Season Starting September 1<sup>st</sup> through October 10<sup>th</sup>**

Onsite representative for club during recreational seasons

- The Recreation Coordinator will build and foster relationships with our volunteers, players and parents.
- Support and execute the vision of our club with the guidance of our board appointed Recreational Director.
- Lead initiatives of good sportsmanship on and off the soccer fields
- Providing instructional direction based on GrassRoots Soccer and Laws of the Game 101 to our volunteer coaches
- Assist teams when coaches are absent.
- Supervise day to day operations at the soccer complex.
- Notify the director of any incidents
- Referee check in as applicable & report to treasurer for payment
- Misc. duties as assigned
- **Schedule: Monday-Thursday 5:45-8:15 (approximately 10 hrs per week onsite)**

Coordinate with Recreational Director, President and club Director of Coaching

- Support and execute the vision of our club with the guidance of our board appointed Recreational Director.
- Create and manage team rosters and season's practice and game schedules
- Attend preseason coaches meetings.
- Help answer emails as needed with membership
- Attend annual general meeting in October to update board with a season recap
- Support club's relationship with the City of Coon Rapids
- **Schedule: As needed throughout season (approximately 2 hrs per week)**

Compensation:

\$7,500.00-\$10,000.00 depending on experience

\$250 CR United SC Gear Allowance

Send all inquiries to: [president@crsoccer.org](mailto:president@crsoccer.org)

